



HKO ARIGATOO LIMITED



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10:00 AM - 05:00 PM



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<https://www.hkoagt.com>



ARLENE

Filipino | Catholic | Widowed | 47 years old | 5 kids
Philippines | 9yrs experience

Hello Sir and Madam,

I'm Arlene, 47 years old, single parent (widowed for 13 years) with 5 children, 4 boys and a girl ages are 28

, 27, 24, 22 and 20. I have 5 grandchildren from my 3 sons, currently staying in the Philippines and my home address is at Brgy. Sabang, Naic Cavite.

I'm applying to work as your household helper. I worked in Hongkong for 9 years, with 5 employers that consist of a family with teen kids, baby, toddlers and primary children, they have dog pets and a hamster, worked with couple too, my duties and responsibilities are the following I take good care of the baby, toddler and primary children, I prepare their stuffs for school, bring them to school bus stop for drop off and pick up, does some activities with them like playdate, going to playground and play with them, bring them to their tutor class, prepare their food like snacks and their meals for the day, I read bedtime stories to them once in a while, does babysitting when parents went out at night time or if they need me on my offday, I love taking care of kids specially toddlers I feel energetic and active. Household cleaning, laundry, ironing, marketing cooking, car cleaning and pet care like bring them to vet clinic for check up, walk them in the trail, bath them. I love pets, does some errands as per employer instructions.

As a person I can describe myself as an independent woman, flexible, efficient, hardworking, reliable and trustworthy.

FAMILY is very precious part of my life they are my driving force to be strong and hardworking person, family is my weak point too.

For my future employer, hope your doing great, I would like to be a part of your household member, I will work hard to meet your expectations, I want to be useful and worthy helper in your family that will earn your trust and be a reliable helper in the future.

Thank you and have a lovely day ahead and see you soon



WORKING STATUS

PHL/Ex-Hong Kong

Available from: 2024-09-26



SKILLS & DUTIES



LANGUAGE

◆ Filipino (Tagalog) ◆ English



MAIN DUTIES

◆ Baby care ◆ Child care ◆ Teen care ◆ Pet care ◆ Cooking ◆ Housekeeping ◆
Marketing ◆ Ironing ◆ Cleaning ◆ Car wash ◆ Gardening ◆ Repairing/Handyman



ADDITIONAL DUTIES

◆ Tutoring ◆ Dog training



COOKING SKILLS

◆ Chinese ◆ Western ◆ Japanese ◆ Korean ◆ Indian ◆ Vegetarian ◆ Filipino ◆ Asian ◆
Chinese long soup ◆ Baking ◆ Party dishes ◆ Kids menus



EXPERIENCE

May 2022 - May 2023
Hong Kong (Hong Kong Island)
Hong Kongese Family
2Adults
Housekeeping, Ironing, Cleaning, Car washing

Jan 2018 - May 2022
Hong Kong (Hong Kong Island)
British Family
2Adults
3Children? Newborn ?2/ 1?5 / 3? 7 years old?
2Dogs
Baby care, Child care, Pet care, Cooking,
Housekeeping, Marketing, Ironing, Cleaning, Car
washing, Tutoring
I have a reference letter

Jan 2016 - Jan 2018
Hong Kong (Hong Kong Island)
Japanese Family
2Adults
1Baby (Newborn ?3months)
2Children? 3?5 / 4?6 years old?
1 driver
2Dogs
1Hamster
Baby care, Child care, Housekeeping, Marketing,
Ironing, Cleaning, Tutoring
I have a reference letter

Jul 2015 - Nov 2015
Hong Kong (Hong Kong Island)
Chinese family
2Adults
1Co worker
1Co worker with driving duties
Cooking, Housekeeping, Marketing, Ironing, Cleaning

Apr 2014 - Apr 2015
Hong Kong (Hong Kong Island)
2Adults
3Children? 16 and 18 years old ?
1Co worker
1Dog
Others? Teen care, Pet care, Cooking, Housekeeping,
Marketing, Ironing, Cleaning



EDUCATION

College Level - 1st year - BS-HRM